

# Primary Care Healthcare Provider (Physician-MD/DO)

Physician-MD/DO in Family Medicine

Ho`ōla Lāhui Hawai`i is a FQHC, non-profit community health organization serving underserved adults and children throughout the county of Kaua'i. We are seeking a full-time primary care medical provider (Physician-MD/DO) to serve our community at our medical clinic. Applicants should have an unrestricted Hawai`i professional license, and have completed training in a primary care specialty area.

## **Primary Duties**

The staff provider is under the direct supervision of the Chief Medical Officer. Our providers are participants in, and leaders of, the health care team which works to support the health and care of patients at Ho`ōla Lāhui Hawai`i.

## **Job Duties**

- Provide direct patient care in accordance with standard medical practice.
- Maintain current licensure and certifications as appropriate.
- Coordinate Activities of clinic staff, as needed and as requested. Provide support, guidance, and training to staff as required.
- Assist in QI/QA activities of Ho'ōla as assigned, and work with other providers and staff to promote continuous quality improvement.
- Supervise medical students, resident physicians and other health professionals at the health center as assigned.
- Participate in and provide direction and supervision to HLH programs and projects as agreed upon and discussed with the Chief Medical Officer.
- Assist the Chief Medical Officer in establishing and implementing goals, objectives and policies and procedures of our community health center.
- Ensure compliance with regulations, HLH policies and procedures, and clinic standards of quality patient care.
- Work all assigned clinic hours and meet any and all agreed-upon productivity expectations.
- Complete all documentation, including patient charges, in a timely fashion, per clinic policies. HLH utilizes an Electronic Medical Record (EMR) system.
- Cover different medical clinics within Ho'ōla Lāhui Hawai'i as needed.
- Participate in after-hours telephone call coverage.

## **Machines, Tools, Equipment and Work Aids**

General Office Equipment, typewriter, computer and supplies. Valid driver's license and own vehicle for transportation. General and specific medical equipment associated with medical practice or specialty.

## **Skills, Knowledge, Education, Training and Experience**

**Required:** Must be licensed to practice medicine in the state of Hawaii. Must meet current CME requirements for licensure. Ability to work with multi-ethnic, multi-cultural and multi-lingual and low English proficiency patients. Participates or eligible to participate with the majority of health care plans accepted at HLH.

**Preferred:** Experience in Medical Practice Management, Community based services and traditional healing specifically Native Hawaiian. Board Certified.

*Ho`ōla Lāhui Hawai`i is an Equal Opportunity Employer. Employees of Ho`ōla Lāhui Hawai`i and applicants for employment shall be afforded equal opportunity in all aspects of employment without regard to race, color, age, religion, veteran's status, citizenship, national origin, ancestry, disability, sex, sexual orientation, arrest or court record, marital status, genetic information, gender identity or expressions, domestic or sexual violence victim status, or any other classification protected under state or federal law.*

Excellent salary and benefits.

Submit resume and cover letter to Human Resources Director via email: [jashby@hoolalahui.org](mailto:jashby@hoolalahui.org) .