

Maintenance Services Worker

Ho'ōla Lāhui Hawai'i is an FQHC, non-profit community health organization serving families throughout the county of Kaua'i. We are seeking a part-time Maintenance Services Worker for our community health center.

Our Maintenance Services Worker is a team player and able to work with our staff and health care providers. This position is responsible for inspecting various equipment and performing any basic repairs or preventative maintenance when required.

Position Requirements/Description

Primary Duties

Duties include, but are not limited to the following:

- Conducting routine inspections of premises and equipment
- Performing preventative maintenance
- Handling basic repairs and maintenance
- Overseeing contractors when professional repairs are necessary
- Repairing machines, equipment, or structures as necessary
- Delivery and pick-up of supplies and/or equipment to all HLH locations
- Repair or replace light fixtures as necessary
- Disposal of equipment as necessary
- Other duties as requested

Required

- GED or High School diploma
- Valid driver's license and vehicle for transportation
- Skilled in the use of hand and power tools
- Ability to check repair manuals or parts catalogs as necessary.
- Ability to use common tools such as hammers, saws, drills and wrenches.
- Ability to maintain focus while working individually.
- Strong time management skills.
- Eye for detail.
- Self-motivated, honest, energetic, and committed.
- Professional presentation and attitude.
- Ability to understand and to communicate effectively with individuals of many different ethnic groups.
- Good verbal and written skills coupled with diplomacy and courtesy.
- Ability to understand, effectively communicate, and work with other departments within the organization.

Preferred: Proven maintenance experience.

Ho'ōla Lāhui Hawai'i is an Equal Opportunity Employer. Employees of Ho'ōla Lāhui Hawai'i and applicants for employment shall be afforded equal opportunity in all aspects of employment without regard to race, color, age, religion, veteran's status, citizenship, national origin, ancestry, disability, sex, sexual orientation, arrest or court record, marital status, genetic information, gender identity or expressions, domestic or sexual violence victim status, or any other classification protected under state or federal law.

Submit resume and cover letter to Human Resources Director via email.