

Behavioral Health Case Manager

Ho`ōla Lāhui Hawai`i is a FQHC, non-profit community health organization serving families throughout the county of Kaua'i. We are seeking a full-time Behavioral Health Case Manager for our Waimea medical clinic.

Under the supervision of the BH Site Supervisor, this position is intended to provide case management services to Ho`ōla Lāhui Hawai`i (HLH) clientele. Including, but not limited to:

- Develop/monitor/update care plans
- Assist in advocating on behalf of patients
- Make appropriate referrals and follow-up on outcome
- Provide transportation to HLH programming
- Assist with completion of benefits paperwork (i.e. Quest applications, Patient Medication Assistance Programming, etc)
- Educate consumers and community on HLH programming.
- Respond to referrals from the outreach, nursing staff, medical/dental/BH providers, and HLH employees regarding case management concerns.
- Provide coordination of care for patients assigned to case management services as served by the organization to HLH providers, staff, and external agencies; while acting within the limits of HIPAA regulation.
- Maintain contact with other community agencies regarding referrals and assist in assuring that community referrals are accurately addressed.
- Provide in-house service training to staff notifying them of new or changes in community resources.
- Work with professional staff on the continuous quality improvement process including administering and reporting on program outcome measures.

Position requirements/description:

*High school graduate or equivalent.

*Strong verbal & written communication skills, professionalism and patient confidentiality. Able to communicate clearly and tactfully with others, prepare written reports and other necessary communications in a professional manner.

*Skilled in use of computers, internet and MS Office software.

*Ability to work with a wide variety of providers, patients, and staff.

*Cultural sensitivity to our many Hawai'i cultures is important.

Preferred:

*Client-centered case management experience in healthcare- preferably a clinic setting.

*Knowledge of the local community, our diverse cultures, and community resources.

Ho`ōla Lāhui Hawai`i is an Equal Opportunity Employer. Employees of Ho`ōla Lāhui Hawai`i and applicants for employment shall be afforded equal opportunity in all aspects of employment without regard to race, color, age, religion, veteran's status, citizenship, national origin, ancestry, disability, sex, sexual orientation, arrest or court record, marital status, genetic information, gender identity or expressions, domestic or sexual violence victim status, or any other classification protected under state or federal law.